



CINCINNATI CLASSICAL ACADEMY

FORMING HABITS OF MIND, HEART, AND SOUL

Job Description – Middle/Upper School Latin Teacher (grades 6-9)

This is a full-time, salaried position with a 9.5-month work schedule (185 days total). The Latin teacher will teach assigned sections of Latin in grades 6-9. The middle school Latin teacher will report to the Headmaster.

Position Overview

The middle school Latin teacher is responsible for providing educational leadership to students within a general education classroom setting. He or she will understand, demonstrate the use of, and implement the school's Hillsdale College K-12 classical curriculum, student instruction, and assessment to maximize educational achievement for all students, and work collaboratively to ensure a learning climate for all students that is safe, secure, and respectful.

The middle school Latin teacher's essential duties and responsibilities are as follows:

- Demonstrating an understanding of and commitment to classical education and the vision, mission, and philosophy of the school, and consistently developing, fostering, and advancing these concepts in students
- Demonstrating understanding and mastery of central concepts, tools of inquiry, and structure of Latin language and literature, and effectively transmitting this knowledge to students
- Developing and maintaining a climate and culture of openness, fairness, mutual respect, kindness, support, and inquiry
- Engaging every student in grade level-appropriate learning experiences that promote performance and intellectual and moral development
- Listening and interacting effectively with students, parents, colleagues, leadership, and community members, respecting differing perspectives
- Modeling and reinforcing good judgment, prudence, virtue, self-discipline, and responsibility
- Developing and implementing a strategic planning system including course, unit, and lesson plans according to the appropriate grade-level scope and sequence of the Hillsdale College K-12 history curriculum
- Using formal and informal assessment strategies to determine whether students have achieved high standards and modifying instructional strategies as needed to maximize achievement
- Managing the classroom primarily through the use of established routines and procedures to maintain a positive learning environment
- Managing student misconduct promptly and resolving conflict and crises effectively
- Maintaining a professional development plan and engaging in professional development activities
- Collaborating and assisting intervention specialists in providing differentiated instruction per student IEP
- Using appropriate technology in teaching processes, record keeping, assessment, evaluation, and performance analysis

- Demonstrating positive classroom results and trends
- Performing other related duties as required either before or after school or during planning bells such as car line duty, recess duty
- Starting and moderating a school chapter of the Junior Classical League (or suitable equivalent)

Qualifications

The Latin teacher shall be a person who is well-organized, well-rounded, engaging, and who has the ability to interact joyfully with students, parents, and colleagues. Additionally, strong candidates will possess:

- Ability and commitment to furthering the classical mission and vision of the school
- Ability to exercise excellent judgment and prudent decision making
- Desire to learn and implement instructional strategies from the literature, grammar, and composition curriculum
- Bachelor's or Master's degree in Latin, classics, or a related field
- Ohio teacher license or the willingness to pursue licensure through the RESA mentor program

Strong candidates will also embrace the school's organizational values:

- The tenets of classical, liberal arts education
- Community and partnership in the common pursuit of forming intelligent, virtuous citizens
- Excellence in teaching and learning
- The virtues we aim to teach our students: gratitude, humility, compassion, perseverance, courage, justice, prudence

Compensation, Benefits and Hiring

Pay is competitive and commensurate with experience and qualifications. Benefits offered for full-time employees include health benefits, personal days, paid holidays, and enrollment in the State Teachers Retirement System. Children will receive enrollment priority if a parent is a full-time employee at the time of enrollment. All employees will be required to pass BCI/FBI background checks.

Application Process

Teacher applicants must submit the following in a single email to the attention of the Job Search Committee at: careers@cincyclclassical.org:

- Cover letter. (Please tell us how you learned about Cincinnati Classical Academy and indicate your salary requirements.)
- Statement of your educational philosophy (in 500 words or fewer)
- Resume/curriculum vitae
- Three professional (or academic, if a recent graduate) references. Please include email address and phone number for each reference.
- College/university transcripts. Unofficial transcripts are acceptable with the initial application. Official/sealed transcripts will be required if a job is offered.